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| Form Name:       | 2025 Section 5310 Application |
| Submission Time: | April 22, 2025 2:42 pm        |
| Browser:         | Chrome 135.0.0.0 / Windows    |
| IP Address:      | 204.58.206.25                 |
| Unique ID:       | 1337198356                    |
| Location:        | 42.354, -87.8675              |

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**Description Area**

FY2024-2025 Application Section 5310: Enhanced Mobility of Seniors and Individuals with Disabilities Program

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**Description Area**

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**Description Area**

Application instructions

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**Description Area**

Application Due: April 24, 2025 at NoonIf you have any questions, please contact Fluturi Demirovski at [Fluturi.Demirovski@rtachicago.org](mailto:Fluturi.Demirovski@rtachicago.org) or 312-913-3239 or Robert Morris at [Robert.Morris@rtachicago.org](mailto:Robert.Morris@rtachicago.org) or 312-913-3236Welcome to the FY2024-2025 Application for the Section 5310: Enhanced Mobility for Seniors and Individuals with Disabilities Program. Please follow the instructions and complete all information on the following pages to apply. If you need to take a break from your application, please click "Save and Resume Later." You will be provided with a link to copy or email to yourself where you can resume your application anytime within 30 days.The final step of this application includes several documents to be downloaded, signed, and re-uploaded as part of your application. Please complete this step before submitting your Section 5310 application.Learn more about the Section 5310 Program and view previously selected projects at <https://www.rtachicago.org/region/section-5310>.

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|-------------------------------------------------|-------------------------------------------------|
| <b>Description Area</b>                         | Applicant Information                           |
| <b>Project Title</b>                            | Ride Lake County                                |
| <b>Applicant's Legal Name</b>                   | County of Lake                                  |
| <b>Contact Person</b>                           | Joe Surdam                                      |
| <b>Address</b>                                  | 600 W Winchester Road<br>Libertyville, IL 60048 |
| <b>Telephone #</b>                              | (847) 377-7400                                  |
| <b>Email</b>                                    | jsurdam@lakecountyil.gov                        |
| <b>Applicant Fiscal Year Begins</b>             | December                                        |
| <b>Applicant Fiscal Year Ends</b>               | November                                        |
| <b>SAM #</b>                                    | 62D33                                           |
| <b>Request Type (Check all that apply)</b>      | Operating<br>Existing Project                   |
| <b>Organization type (Check all that apply)</b> | Local Govt.                                     |

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| <b>Description Area</b>                                                                                                                                                                                                                                                                      | Section 1: Applicant questions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Description Area</b>                                                                                                                                                                                                                                                                      | The following questions should be answered for all projects, unless otherwise noted.1. Check what goal(s) from the Human Services Transportation Plan(HSTP) and strategies from the On To 2050 Plan this project is designed to address to meet the needs of seniors and individuals with disabilities (check all applicable boxes below):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Human Services Transportation Plan (HSTP)</b>                                                                                                                                                                                                                                             | Goal #2 - Expand Service Areas and Hours (pg 74)<br>Goal #7 - Explore Collaboration/ Consolidation of Similar Services (pg 81)<br>Goal #8 - Explore Regional 1-Call/1-Click Service (pg 83)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>On To 2050 Plan</b>                                                                                                                                                                                                                                                                       | Make Transit More Competitive<br>Ensure Equitable Transit Access<br>Improve the effectiveness and accessibility of demand response services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Description Area</b>                                                                                                                                                                                                                                                                      | Details: Human Services Transportation Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Description Area</b>                                                                                                                                                                                                                                                                      | Details: On To 2050 Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>2. Provide a detailed description of your project. Explain what you are requesting funding to provide; why the project is needed; and how the project will support strategies for goals selected in questions #1. Please be concise. (Project Description Narrative [+/- 500 words]):</b> | Ride Lake County is a borderless countywide paratransit service that provides seniors (age 60+) and individuals with disabilities transportation to any area of Lake County. Lake County is requesting funding to ensure the continuation of the service. The service is vital to the senior and ADA demographic because it provides an affordable means of transportation and access to medical facilities, places of employment, and other essential amenities. The service supports various goals of the HSTP including Expand Service Areas and Hours, Explore Collaboration/Consolidation of Similar Services, and Explore Regional 1-Call/1-Click Service and the On to 2050 Plan including Make Transit More Competitive, Ensure Equitable Transit Access, and Improve the effectiveness of and accessibility of demand response services. |
| <b>3. What entity is currently or will operate the service? Does your agency enter into agreements with service providers? (Operating Projects Only)</b>                                                                                                                                     | Pace Suburban Bus (Pace) is currently operating the service. Lake County enters into an agreement with Pace annually.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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| <b>4. How does this project improve access to other transportation services that go beyond the project's geographic boundary?</b>                                                                                                                                                                                  | Ride Lake County geographic scope includes the entirety of municipal corporate limits that extend beyond Lake County's corporate limits. The area of a municipality that extends beyond Lake County's corporate limits allows a rider to transfer onto a similar transportation service whose geographic scope includes areas of both Cook and McHenry County that are not directly accessible through Ride Lake County. Eligible ADA riders can use Ride Lake County to get to access points to utilize Pace's ADA Paratransit to travel beyond Lake County border.                                                                                                                                                                                                                                        |
| <b>5. How will seniors and individuals with disabilities be given priority on all project activities, if the service is not limited to those individuals?</b>                                                                                                                                                      | Ride Lake County provides transportation only to seniors (age 60+) and individuals with disabilities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>6. Describe how the project will be marketed to serve seniors and individuals with disabilities and promote public awareness? Include information on how populations with Limited English Proficiency will be apprised of the project and whether marketing materials will be available in other languages.</b> | Ride Lake County marketing materials which feature a brochure, a rider's guide, and a FAQ document were distributed to all municipalities and townships in Lake County. Included in the distribution was an order form for additional marketing materials that Lake County provides at no cost to local agencies. Additionally, Lake County has a webpage dedicated to the service providing a comprehensive overview of the service. All marketing materials are translated into Spanish and made available in additional languages through Lake County's webpage. Lake County Division of Transportation (LCDOT) staff presents information on Ride Lake County to community groups, schools, and resource fairs as requested. Pace staff regularly promote Ride Lake County at various community events. |
| <b>7. How will this project coordinate with public transportation providers and /or other human service agencies? If the project will not include coordination, provide a detailed explanation.</b>                                                                                                                | LCDOT routinely communicates with Pace reviewing and monitoring the state of Ride Lake County to ensure the effectiveness and efficiency of the service is maintained. United Way of Lake County operates a Countywide 211 information call center, LCDOT staff coordinates with United Way staff to keep information up to date.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

**8. Describe your organization's experience, technical ability, and capacity to successfully and efficiently manage federal grants? Identify which staff will be administering this grant and what experience they have managing federal grants. Please include the percentage of time the person(s) will spend managing this grant.**

Lake County specifically, LCDOT has extensive experience managing and implementing federal grants. In addition to expending previously awarded Section 5310 grants LCDOT has also expended nearly \$50 million in federal transportation grants in the last 6 years. Joe Surdam will be the primary staff administering the grant. He has 5 years of experience administering Section 5310 funded projects. It's anticipated that Joe will spend 20% of his time administering the grant. In addition to Joe LCDOT will have finance department staff assistance in administering the grant as they too have extensive experience with federal funding.

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**Description Area**

Mobility management consists of short-range planning and management activities and projects for improving coordination among public transportation and other transportation service providers carried out by a recipient or subrecipient through an agreement entered into with a person, including a government entity, under 49 U.S.C. Chapter 53 (other than Section 5309). Mobility management does not include operating public transportation services. Mobility Management used for staff position is intended to build coordination among existing public transportation provider and other transportation service providers with the result of expanding the availability of service.&nbsp;

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**9. Detail your Mobility Management efforts for your operating or capital project. This questions applies to all applicants, regardless of use of Section 5310 funding for Mobility Management.**

LDCOT has staff designated to carry out Mobility Management efforts. Responsibilities range from coordination with internal financial staff, Pace, and the RTA on processing invoices, answering and responding to inquiries from the public, keeping ridership statistics up-to-date, and maintaining regular communication between Pace, the RTA, and other transportation staff throughout the region who also undertake Mobility Management efforts.

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**Description Area**

Section 2: Performance measures

**Description Area**

This section details performance measures associated with each project type and Human Services Transportation Plan goal area. Performance measures will be used to monitor and assess each project’s progress, improvements and overall effectiveness towards improving transportation options for older adults and people with disabilities. Each applicant is required to provide baseline data and projections (where applicable) for each Human Services Transportation Plan goal area associated with the project application. Successful applicants will be required to report quarterly on each associated performance measure. Data will also be used to evaluate future Section 5310 project applications (for ongoing operating projects).

**Description Area**

Goal #1Establish Mobility Management and Travel Training NetworksDescriptionProjects that support this goal are largely tied to operating projects. Because of this, performance measures are tied to progress made with operating projects.Potential Performance Measures:New partners added to Section 5310-funded operating projects.Increase in hours and geographic coverage of operating projects.

**Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.**

LCDOT staff will utilize Pace's Trapeze system which entails a ridership database to report on the number of capacity denials.

**Description Area**

Number of partners

**Existing 2024**

3

**Projected in 2025**

3

**Projected in 2026**

3

**Description Area**

## Section 2(Cont'd): Performance measures

**Description Area**

Goal #2Expand Service Areas and HoursDescriptionProjects that support this goal are operating projects, many of which are existing projects previously funded by Section 5310. Existing projects are expected to provide data (where available) for previous years as well as projections in each area. New project applications are required to provide projections only.Potential Performance Measures:Extend service area boundaries.Extend hours of operation for night/early morning.Current and projected ridership.

**Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used. Please provide details on how you derived your projections (explain how you will extend service boundaries, hours of operation, and increase ridership).**

LCDOT analyzes ridership statistics provided by Pace's Trapeze system which specifically entails data on the total number of trips taken and number of individual (unique) riders. LCDOT staff will pull monthly ridership from Trapeze to report on projected riders. The listed projections are based on the growth in ridership from 2023 to 2024. With growth in ridership not anticipated to grow linearly the projections were based on applying 50% of the growth in ridership from 2023 to 2024 towards the 2025 and 2026 ridership figures as there is still anticipation for some growth in ridership. Specifically Ride Lake County saw a 7.26% growth in ridership from 2023 to 2024. As of result, a 3.63% increase to the 2024 ridership was applied to arrive at the 2025 projection along with applying the 3.63% increase to the 2025 figure to arrive at the 2026 projection.

**Description Area**

Number of individuals to be served by your project annually

**Description Area**

Annual Ridership(All projects)

**2023: Seniors 65 years of Age and Over (Projects Serving Seniors)**

26454

**2024: Seniors 65 years of Age and Over (Projects Serving Seniors)**

28375

**2025: Seniors 65 years of Age and Over (Projects Serving Seniors)**

29405

**2026: Seniors 65 years of Age and Over (Projects Serving Seniors)**

30435

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|--------------------------------------------|-------|
| <b>2023: Individuals with Disabilities</b> | 13227 |
|--------------------------------------------|-------|

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|--------------------------------------------|-------|
| <b>2024: Individuals with Disabilities</b> | 14187 |
|--------------------------------------------|-------|

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|------------------------------------------------------|-------|
| <b>Projected 2025: Individuals with Disabilities</b> | 14702 |
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|------------------------------------------------------|-------|
| <b>Projected 2026: Individuals with Disabilities</b> | 15217 |
|------------------------------------------------------|-------|

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|-----------------------------|---|
| <b>2023: General Public</b> | 0 |
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|-----------------------------|---|
| <b>2024: General Public</b> | 0 |
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|---------------------------------------|---|
| <b>Projected 2025: General Public</b> | 0 |
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|---------------------------------------|---|
| <b>Projected 2026: General Public</b> | 0 |
|---------------------------------------|---|

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|-------------------|-------|
| <b>2023 Total</b> | 39681 |
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|--------------------|-------|
| <b>2024: Total</b> | 42562 |
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|------------------------------|-------|
| <b>Projected 2025: Total</b> | 44107 |
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|------------------------------|-------|
| <b>Projected 2026: Total</b> | 45652 |
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| <b>Description Area</b> | Provide the days and hours of operation |
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|----------------------------------------|---------------------------------------------------------------------------|
| <b>Existing operating hours (2024)</b> | Everyday of the week (excluding specific holidays) from 6:00am to 6:00pm. |
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|-----------------------------------------|-----------------|
| <b>Projected expansion hours (2025)</b> | Not applicable. |
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|-----------------------------------------|-----------------|
| <b>Projected Expansion Hours (2026)</b> | Not applicable. |
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|-----------------------------------------------------------|-----------------|
| <b>Number of projected new riders with expanded hours</b> | Not applicable. |
|-----------------------------------------------------------|-----------------|

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| <b>Description Area</b> | Core service area:&nbsp;  Specify municipal and county areas covered |
|-------------------------|----------------------------------------------------------------------|

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| <b>Existing 2024</b> | The entirety of Lake County corporate limits. Every municipality and unincorporated area including the entirety of their corporate limits that extend beyond Lake County corporate limits. |
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| <b>Projected 2025</b> | Not applicable. |
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|-----------------------|-----------------|
| <b>Projected 2026</b> | Not applicable. |
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| <b>Description Area</b> | Special destination:&nbsp;  Trips outside of core service area (if applicable)(Please list locations) |
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|------------------------------|------------------------------------|
| <b>Existing 2024</b>         | Not applicable.                    |
| <b>Projected 2025</b>        | Not applicable.                    |
| <b>Projected 2026</b>        | Not applicable.                    |
| <b>Description Area</b>      | Inter-county transfers or services |
| <b>List of Partners</b>      | Pace ADA Paratransit               |
| <b>Interagency Agreement</b> | Not applicable.                    |
| <b>County(s)</b>             | Not applicable.                    |

**Description Area**Section 2(Cont'd): Goals

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**Description Area**

Goal #3Coordinate Fare Media and Implement Capped Fares for Certain TripsDescription:Projects that support this goal are largely policy changes related to operating projects.Potential Performance Measures:Longer distance trips are more affordable.Number of agencies that accept the common fare media.New funding sources identified to support the reduction in fare revenue for longer-distance trips that are provided for a capped fare rate.

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**Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.**

Lake County has adopted a mileage tier-based fare system using increments of \$2 and cap of \$6 per leg of a riders trip for distances beyond 10 miles. LCDOT staff will utilize data from Pace's Trapeze system to report on the number of trips with distances between 0 and 5 miles, between 5 and 10 miles, and beyond 10 miles.

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**Description Area**

Goal #4Coordinate Volunteer Driver Support ProgramsDescription:Projects that support this goal are new or existing operating projects.Potential Performance Measures:Trip calls are converted from undeliverable turndowns (outside area or hours) to be filled by a volunteer.Stability of or growth of screened and trained volunteer driver pool.Volunteer hours of service.

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**Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.**

Not applicable.

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**Description Area**

Goal #7Explore Collaboration / Consolidation of Similar ServicesDescription:Projects that support this goal are planning projects or activities carried out by a mobility manager.Potential Performance Measures:Feasibility of collaboration among human service agencies is exploredIf determined to be more cost effective, agency transportation program administration functions will be consolidated.If determined to be more cost effective while preserving quality of service, vehicles will be purchased by a single lead agency and all trips will be scheduled and dispatched from a central office.Cost savings achieved through collaboration.Quality of service is maintained or improved after collaboration.Agencies secure funding to replace or partially replace ongoing Section 5310 program awards.

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**Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.**

Not applicable.

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**Description Area**

Goal #8 Establish Regional One Call / One Click  
ServiceDescription: Projects that support this goal are planning projects to conduct feasibility studies or capital funding to implement software. Potential Performance Measures: Total usage and frequency of usage by customers. Accuracy of transportation information. Types of trips planned. Customer satisfaction

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**Description Area**

Goal #9 Create an Accessibility Infrastructure  
DatabaseDescription: Projects that support this goal are planning projects to conduct data collection and or/ create a database. Potential Performance Measures: Completion of database Percentage of regional inventoried / number of communities inventoried Usage of database

**Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.**

LCDOT staff will utilize Pace's Trapeze system along with bi-weekly updates provided by Pace staff to report on the number of total trips, trip purpose, and number of formal complaints filed to address Goal #8.

Goal #9 is not applicable.

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**Description Area**

Capital Infrastructure Projects Undertake a new Section 5310 related capital infrastructure project. Description: Projects that support this goal are capital projects that: a) Exceed the minimum ADA requirements, b) Improve access to fixed-route service and decrease reliance by individuals with disabilities on ADA-complementary paratransit service, or c) Provide alternatives to public transportation that assist seniors and individuals with disabilities with transportation. Potential Performance Measures: Number of riders impacted Number of stations or bus stop facilities improved Dollars spent on improvements

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**Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.**

Not applicable.

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**For CTA, Metra, and Pace Applications Only - Please describe how you will incorporate regional rider needs and interagency collaboration into your proposed project. For example, digital signage showing information for all agency services at locations with interagency transfers.**

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Not applicable.

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| <b>Description Area</b>                                                                                 | Section 3: Budget requestIf a funding source is not applicable respond with "0."                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Description Area</b>                                                                                 | Operating expense year 1 request                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Description Area</b>                                                                                 | Operating expense year 2 request                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Operating Year 1 Federal 50%</b>                                                                     | 930847                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Operating Year 1 Local 50%</b>                                                                       | 930847                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Operating Year 2 Federal 50%</b>                                                                     | 964639                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Operating Year 2 Local 50%</b>                                                                       | 964639                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Description Area</b>                                                                                 | Capital expense year 1 request(Infrastructure improvements computer software/hardware, cameras, tracking or routing software, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Description Area</b>                                                                                 | Capital expense year 2 request(Infrastructure improvements computer software/hardware, cameras, tracking or routing software, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Capital Year 1 Federal 80%</b>                                                                       | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Capital Year 1 Local 20%</b>                                                                         | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Capital Year 1 Federal 80%</b>                                                                       | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Capital Year 2 Local 20% Match</b>                                                                   | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Description Area</b>                                                                                 | Mobility management expense year 1 request                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Description Area</b>                                                                                 | Mobility management expense year 2 request                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Mobility Year 1 Federal 80%</b>                                                                      | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Mobility Year 1 Local 20%</b>                                                                        | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Mobility Year 2 Federal 80%</b>                                                                      | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Mobility Year 2 Local 20%</b>                                                                        | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Provide the detailed methodology used to develop the above budgets. (applies to all applicants).</b> | The requested Operating Expense Year 1 figure was calculated using the actual operating cost of the existing Ride Lake County service for 2023 and 2024 calendar years to determine an average annual operating cost. The requested Operating Expense Year 2 figure increase was made in alignment with the percentage increase applied to the 2025 and 2026 projected ridership increases which utilized a 3.63% increase. The 3.63% increase was applied to the requested Operating Expense Year 1 figure to get the requested Operating Expense Year 2 figure. |

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| Description Area                                                                                                   | Certifications & Board Resolutions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Description Area                                                                                                   | <p>Please download and fill out the forms listed below. You can download the PDF versions of the listed forms here. Local Share Certification Certifying Authority Title VI Plan Certification (New Applicants Only) EEO Certification Single Agency Audit Certification Traditional Project Certification Eligibility-Units of Local Government (New Applicants Only) Private Non-Profit Organizations-Certification Eligibility Approved Board Resolution (authorizing application submittal and name of authorized official)</p> |
| File                                                                                                               | <a href="https://www.formstack.com/admin/download/file/17904252006">https://www.formstack.com/admin/download/file/17904252006</a>                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Please provide an explanation for any certificates that are not completed and uploaded with the application</b> | <p>Each of the applicable certificates uploaded are in draft format. Please note due to lead time required for County Board action the required Resolution and forms will be on the Lake County Boards May 12th agenda. Lake County will submit executed Resolution and forms following the approval and adoption by the Lake County Board.</p>                                                                                                                                                                                     |