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Description Area

FY2024-2025 Application Section 5310: Enhanced Mobility of Seniors and Individuals with Disabilities Program

Description Area

Description Area

Application instructions

Description Area

Application Due: April 24, 2025 at NoonIf you have any questions, please contact Fluturi Demirovski at Fluturi.Demirovski@rtachicago.org or 312-913-3239 or Robert Morris at Robert.Morris@rtachicago.org or 312-913-3236Welcome to the FY2024-2025 Application for the Section 5310: Enhanced Mobility for Seniors and Individuals with Disabilities Program. Please follow the instructions and complete all information on the following pages to apply. If you need to take a break from your application, please click "Save and Resume Later." You will be provided with a link to copy or email to yourself where you can resume your application anytime within 30 days.The final step of this application includes several documents to be downloaded, signed, and re-uploaded as part of your application. Please complete this step before submitting your Section 5310 application.Learn more about the Section 5310 Program and view previously selected projects at <https://www.rtachicago.org/region/section-5310>.

Description Area	Applicant Information
Project Title	Kendall Area Transit
Applicant's Legal Name	County of Kendall
Contact Person	Jennifer Breault
Address	504 S Main Street Yorkville, IL 60560
Telephone #	(630) 381-9925
Email	jebreault@kendallcountyil.gov
Applicant Fiscal Year Begins	December
Applicant Fiscal Year Ends	November
SAM #	S3PYA7T4ZN13
Request Type (Check all that apply)	Operating
Organization type (Check all that apply)	Local Govt.

Description Area	Section 1: Applicant questions
Description Area	The following questions should be answered for all projects, unless otherwise noted.1. Check what goal(s) from the Human Services Transportation Plan(HSTP) and strategies from the On To 2050 Plan this project is designed to address to meet the needs of seniors and individuals with disabilities (check all applicable boxes below):
Human Services Transportation Plan (HSTP)	Goal #1 - Establish Mobility Mgmt and Travel Training Network (pg 71) Goal #2 - Expand Service Areas and Hours (pg 74) Goal #7 - Explore Collaboration/ Consolidation of Similar Services (pg 81)
On To 2050 Plan	Facilitate Partnerships for Service Sharing and Consolidation Improve the effectiveness and accessibility of demand response services Transit providers, local governments, and the private sector should work together to explore new ways to provide targeted, flexible and/or on-demand service in EDAs, low density areas, and for seniors and people with disabilities
Description Area	Details: Human Services Transportation Plan
Description Area	Details: On To 2050 Plan
2. Provide a detailed description of your project. Explain what you are requesting funding to provide; why the project is needed; and how the project will support strategies for goals selected in questions #1. Please be concise. (Project Description Narrative [+/- 500 words]):	Kendall Area Transit (KAT) is the demand-response community transportation program serving Kendall County. Our services are designed for the general public, with a particular focus on providing transportation solutions for senior citizens and individuals with disabilities. KAT operates a fleet of 22 ADA-accessible paratransit vehicles. The program is administered by Kendall County and operated by the Voluntary Action Center (VAC), which serves as the county's pass-through operator. Demand-response services are available Monday through Friday from 6:00 AM to 7:00 PM, excluding certain holidays. Fares for one-way trips range from \$3.00 to \$5.00, with seniors receiving a fare discount of \$1.00. KAT's services extend throughout all of Kendall County and include delivery points up to a 15-mile radius from Yorkville, Illinois.

3. What entity is currently or will operate the service? Does your agency enter into agreements with service providers? (Operating Projects Only)	Kendall Area Transit is operated by the Voluntary Action Center of Northern Illinois (VAC). Established in 1974, VAC has extensive experience with FTA 5307 and 5311 transit services in DeKalb County. VAC has been the operator of the Kendall Area Transit program since 2010.
4. How does this project improve access to other transportation services that go beyond the project's geographic boundary?	The Voluntary Action Center of Northern Illinois (VAC) allocates staff resources to establish partnerships with various transit systems. Collaborative trips have been coordinated with Metra, PACE, TransVAC (DeKalb County), and Grundy Transit. Additionally, VAC representatives engage in Human Services Transportation Planning (HSTP) initiatives for both the RTA region and downstate Region 3.
5. How will seniors and individuals with disabilities be given priority on all project activities, if the service is not limited to those individuals?	Kendall Area Transit (KAT) is a public transportation service that receives 5311 funding. Historically, KAT's primary service demand has come from senior and disabled populations. Typically, ridership for VAC consists of approximately 30% general public and 70% senior and disabled individuals. VAC places a strong emphasis on prioritizing trips for seniors and disabled individuals through service agreements with senior service agencies, day programs for senior and disabled services, and Non-Emergency Medical Transportation (NEMT) trip requests. During winter weather conditions, KAT continues to prioritize medical trips, particularly for dialysis patients.
6. Describe how the project will be marketed to serve seniors and individuals with disabilities and promote public awareness? Include information on how populations with Limited English Proficiency will be apprised of the project and whether marketing materials will be available in other languages.	The most common non-English language spoken in the KAT service area is Spanish. All KAT marketing materials are offered in Spanish-language options. The website is convertible to other languages as well as ADA accessible. KAT has access to language translation services as well. KAT will make other language formats available upon request.

7. How will this project coordinate with public transportation providers and /or other human service agencies? If the project will not include coordination, provide a detailed explanation.

VAC, the operator of the KAT program, has established collaborative relationships with human service agencies that serve Kendall County and has developed service contracts with several of these organizations. Key partners include the Association for Individual Development, Open Door Rehabilitation Center, Kendall County Food Pantry, and Senior Services Associates, among others. Furthermore, VAC engages with surrounding transit providers and maintains regular communication with these organizations to facilitate linked trip requests.

8. Describe your organization's experience, technical ability, and capacity to successfully and efficiently manage federal grants? Identify which staff will be administering this grant and what experience they have managing federal grants. Please include the percentage of time the person(s) will spend managing this grant.

Kendall County and the Voluntary Action Center (VAC) have collaborated to manage Federal 5311 funds since the inception of the KAT program in 2010. Furthermore, this partnership has extended to the administration of Federal 5310 funds since 2015. In addition, VAC, as a regional agency serving five counties, oversees funding from 5311, Title XX, and Title III. Jennifer Breault, PCOM from Kendall County, is responsible for administering the grant and possesses experience in managing these projects, dedicating approximately 15% of her time to grant management.

Description Area

Mobility management consists of short-range planning and management activities and projects for improving coordination among public transportation and other transportation service providers carried out by a recipient or subrecipient through an agreement entered into with a person, including a government entity, under 49 U.S.C. Chapter 53 (other than Section 5309). Mobility management does not include operating public transportation services. Mobility Management used for staff position is intended to build coordination among existing public transportation provider and other transportation service providers with the result of expanding the availability of service.

9. Detail your Mobility Management efforts for your operating or capital project. This questions applies to all applicants, regardless of use of Section 5310 funding for Mobility Management.

All dispatchers are responsible for addressing mobility management issues. Any concerns raised by the drivers or dispatchers are escalated to the mobility manager for further investigation and provides a resolution.

Description Area

Section 2: Performance measures

Description Area

This section details performance measures associated with each project type and Human Services Transportation Plan goal area. Performance measures will be used to monitor and assess each project’s progress, improvements and overall effectiveness towards improving transportation options for older adults and people with disabilities. Each applicant is required to provide baseline data and projections (where applicable) for each Human Services Transportation Plan goal area associated with the project application. Successful applicants will be required to report quarterly on each associated performance measure. Data will also be used to evaluate future Section 5310 project applications (for ongoing operating projects).

Description Area

Goal #1Establish Mobility Management and Travel Training Networks
DescriptionProjects that support this goal are largely tied to operating projects. Because of this, performance measures are tied to progress made with operating projects.
Potential Performance Measures:New partners added to Section 5310-funded operating projects.Increase in hours and geographic coverage of operating projects.

Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.

KAT will utilize the Mobility Manager position to identify service agreements with social service agencies that primarily assist senior and disabled ridership. Performance measures will be evaluated based on the number of service agreements established and the level of ridership provided to these agencies. Additionally, public outreach initiatives will be monitored, with increases in ridership from these efforts generally assessed through new rider registrations, serving as a supplementary measure for the program.

The Mobility Manager will collaborate with medical providers and local employers to promote the anticipated increase in operational hours. Documentation of these efforts will be achieved through ridership tracking during the extended hours of operation.

Description Area

Number of partners

Existing 2024

14

Projected in 2025

18

Projected in 2026

27

Description Area	Section 2(Cont'd): Performance measures
Description Area	Goal #2Expand Service Areas and HoursDescriptionProjects that support this goal are operating projects, many of which are existing projects previously funded by Section 5310. Existing projects are expected to provide data (where available) for previous years as well as projections in each area. New project applications are required to provide projections only.Potential Performance Measures:Extend service area boundaries.Extend hours of operation for night/early morning.Current and projected ridership.
Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used. Please provide details on how you derived your projections (explain how you will extend service boundaries, hours of operation, and increase ridership).	Through KAT's scheduling systems data will be gathered monthly and evaluated to identify performance measures. Projections are based on existing ridership trends. KAT is looking to expand the amount of service during current operating hours due to increased demand during operating hours. With the objective being to reduce the number of denials during that timeframe.
Description Area	Number of individuals to be served by your project annually
Description Area	Annual Ridership(All projects)
2023: Seniors 65 years of Age and Over (Projects Serving Seniors)	15101
2024: Seniors 65 years of Age and Over (Projects Serving Seniors)	16141
2025: Seniors 65 years of Age and Over (Projects Serving Seniors)	16230
2026: Seniors 65 years of Age and Over (Projects Serving Seniors)	16392
2023: Individuals with Disabilities	4611
2024: Individuals with Disabilities	5827

Projected 2025: Individuals with Disabilities	6368
Projected 2026: Individuals with Disabilities	6686
2023: General Public	9365
2024: General Public	10538
Projected 2025: General Public	8120
Projected 2026: General Public	8201
2023 Total	29077
2024: Total	32506
Projected 2025: Total	30718
Projected 2026: Total	31279
Description Area	Provide the days and hours of operation
Existing operating hours (2024)	6AM-7pm M-F
Projected expansion hours (2025)	6AM-7PM M-F
Projected Expansion Hours (2026)	6AM-7PM M-F
Number of projected new riders with expanded hours	10
Description Area	Core service area: Specify municipal and county areas covered
Existing 2024	Kendall County and areas within 3 miles of county border.
Projected 2025	Kendall County and areas within 3 miles of county border.
Projected 2026	Kendall County and areas within 3 miles of county border.
Description Area	Special destination: Trips outside of core service area (if applicable)(Please list locations)
Existing 2024	10 mile destination radius outside of county for medical appointments
Projected 2025	10 mile destination radius outside of county for medical appointments

Projected 2026	10 mile destination radius outside of county for medical appointments
Description Area	Inter-county transfers or services
List of Partners	TransVAC
Interagency Agreement	in progress
County(s)	DeKalb County

Description Area

Section 2(Cont'd): Goals

Description Area

Goal #3Coordinate Fare Media and Implement Capped Fares for Certain TripsDescription:Projects that support this goal are largely policy changes related to operating projects.Potential Performance Measures:Longer distance trips are more affordable.Number of agencies that accept the common fare media.New funding sources identified to support the reduction in fare revenue for longer-distance trips that are provided for a capped fare rate.

Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.

N/A

Description Area

Goal #4Coordinate Volunteer Driver Support ProgramsDescription:Projects that support this goal are new or existing operating projects.Potential Performance Measures:Trip calls are converted from undeliverable turndowns (outside area or hours) to be filled by a volunteer.Stability of or growth of screened and trained volunteer driver pool.Volunteer hours of service.

Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.

N/A

Description Area

Goal #7Explore Collaboration / Consolidation of Similar ServicesDescription:Projects that support this goal are planning projects or activities carried out by a mobility manager.Potential Performance Measures:Feasibility of collaboration among human service agencies is exploredIf determined to be more cost effective, agency transportation program administration functions will be consolidated.If determined to be more cost effective while preserving quality of service, vehicles will be purchased by a single lead agency and all trips will be scheduled and dispatched from a central office.Cost savings achieved through collaboration.Quality of service is maintained or improved after collaboration.Agencies secure funding to replace or partially replace ongoing Section 5310 program awards.

Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.	KAT will use mobility manager to explore services in Kendall County that provide transportation for seniors and disabled and develop ways to coordinate services. Performance measures will be determined by agencies contacted, and through service goals and plans developed.
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Description Area	Goal #8Establish Regional One Call / One Click ServiceDescription:Projects that support this goal are planning projects to conduct feasibility studies or capital funding to implement software.Potential Performance Measures:Total usage and frequency of usage by customers.Accuracy of transportation information.Types of trips planned.Customer satisfaction
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Description Area	Goal #9Create an Accessibility Infrastructure DatabaseDescription:Projects that support this goal are planning projects to conduct data collection and or/ create a database.Potential Performance Measures:Completion of databasePercentage of regional inventoried / number of communities inventoriedUsage of database
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Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.	N/A
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Description Area	Capital Infrastructure ProjectsUndertake a new Section 5310 related capital infrastructure project.Description:Projects that support this goal are capital projects that:a) Exceed the minimum ADA requirements,b) Improve access to fixed-route service and decrease reliance by individuals with disabilities on ADA-complementary paratransit service, orc) Provide alternatives to public transportation that assist seniors and individuals with disabilities with transportation.Potential Performance Measures:Number of riders impactedNumber of stations or bus stop facilities improvedDollars spent on improvements
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Please explain how you will collect and report on identified performance measures for this project and identify any additional performance measures that will be used.	N/A
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For CTA, Metra, and Pace Applications Only - Please describe how you will incorporate regional rider needs and interagency collaboration into your proposed project. For example, digital signage showing information for all agency services at locations with interagency transfers.

N/A

Description Area	Section 3: Budget requestIf a funding source is not applicable respond with "0."
Description Area	Operating expense year 1 request
Description Area	Operating expense year 2 request
Operating Year 1 Federal 50%	500000
Operating Year 1 Local 50%	500000
Operating Year 2 Federal 50%	500000
Operating Year 2 Local 50%	500000
Description Area	Capital expense year 1 request(Infrastructure improvements computer software/hardware, cameras, tracking or routing software, etc.)
Description Area	Capital expense year 2 request(Infrastructure improvements computer software/hardware, cameras, tracking or routing software, etc.)
Capital Year 1 Federal 80%	0
Capital Year 1 Local 20%	0
Capital Year 1 Federal 80%	0
Capital Year 2 Local 20% Match	0
Description Area	Mobility management expense year 1 request
Description Area	Mobility management expense year 2 request
Mobility Year 1 Federal 80%	0
Mobility Year 1 Local 20%	0
Mobility Year 2 Federal 80%	0
Mobility Year 2 Local 20%	0
Provide the detailed methodology used to develop the above budgets. (applies to all applicants).	Budget methodology was based on historical RTA grant award amounts in relation to local match (as revenue) and further compared to KAT program operational expenses. As the 5310 funds typically help to underwrite approximately 25% of KAT's overall operating costs, these budget numbers correlate to our overall transportation program expenses that are supported though additional funding sources such as 5311, State of Illinois Downstate Operating Assistance, and local contributions.

Description Area

Certifications & Board Resolutions

Description Area

Please download and fill out the forms listed below. You can download the PDF versions of the listed forms here.Local Share Certification Certifying Authority Title VI Plan Certification (New Applicants Only) EEO CertificationSingle Agency Audit Certification Traditional Project Certification Eligibility-Units of Local Government (New Applicants Only)Private Non-Profit Organizations-Certification Eligibility Approved Board Resolution (authorizing application submittal and name of authorized official)

File

<https://www.formstack.com/admin/download/file/17882957907>